2020–2022 San Antonio Poet Laureate
Nomination Form

Contact Information

Nominee Name ________________________________________ Mr. □ Mrs. □ Ms. □ Dr. □
Nominee Address _________________________________________
City, State & Zip __________________________________________
Nominee Phone Number ________________________________
Nominee Email __________________________________________
Website(s) ____________________________________________
Nominated by ___________________________________________

Nomination Requirements

Nominations must contain the following five items:

1. Completed and signed Nomination Form
2. Biographical information, résumé, or curriculum vitae of nominee to include awards and/or recognitions, and bibliography of published works
   a. Limit of 2 page
   b. Single-spaced, Arial font, Size 11
   c. Self-published or vanity press will be omitted from review
3. Narrative or outline of community involvement, engagement with the public, and/or social action initiatives
   a. Limit of 1 page
4. **Work samples** of up to 3 original poems. Spoken word manuscripts may be submitted.
   a. Should include publication, performance, or award information
   b. Should be of the highest quality and from any time period
   c. No more than one poem per page
   d. Limit of 5 pages
   e. Single-spaced, Arial font, Size 11

5. **Response to the following question:**
   Why do you believe this poet merits the title of San Antonio Poet Laureate, and why are they suited to represent the City of San Antonio?
   a. Limit of 1 page
   b. Single-spaced, Arial font, Size 11

Failure to provide all required materials as specified will result in automatic ineligibility. Nominated poets must be contacted, agree to the nomination, and have reviewed the terms and expectations of the position.

**Selection Process**

All nominations will be reviewed by the Department of Arts & Culture to ensure the nomination is complete. Incomplete nominations will not be considered. **All nominations must be submitted via email by 4:00 p.m. (Central Time) on January 31, 2020.**

Eligible candidates will be reviewed by a selection committee comprised of four (4) nationally accomplished poets from throughout the United States. The committee, to be overseen by a local honorary chair, will rank the candidates based on the nomination packet submitted and recommend the Poet Laureate.

The San Antonio Mayor or Mayor Pro Tem will formally appoint the Poet Laureate on April 1, 2020, serving as the official start date of the Poet Laureate’s two-year term.

**Agreement of Terms**

I agree to the terms and conditions above, and have fulfilled the nomination requirements to the best of my ability.

__________________________________  ____________________________
Signature                  Date

__________________________________
Printed Name (First and Last)