

**How long does artist application remain active on Pre-Qualified List?**

Once on the list, you will be on it for three years. Once the three-year term is over, you have to apply again.

**Can you explain why writers are listed as Support Services and not Artists?**

A writer can technically be both depending on the project scope. If you feel your craft falls into both categories, go ahead and apply as both an Artist and Support Services.

**I was part of a large project, but the budget was not revealed. How do I measure my experience?**

If you were subcontracted for a major project, you should include your role in how you are self-identifying your experience. If you were helping fabricate, install, or design please include a project description and describe your role in your resume.

**Does an organization have to be three years old to apply?**

No. We do have a 3-year-old rule which applies to our Core Grants efforts, but not for this Prequalified list.

**How are the locations for public art determined and who makes those recommendations and determinations? If there is a particular neighborhood, we (as a nonprofit arts agency) want to advocate for to have public art placed, what is that process?**

Public Art funds are tied to City Bond projects and must be physically connected to the projects within the bond. Following the 2017-2022 Bond approval by voters, the Department of Arts and Culture held a city-wide engagement, ¿Que PASA?, where we asked the community to identify their preferred location within each of the City Council Districts for public art projects. Once a location is chosen, that project is approved by the Public Art Committee of the San Antonio Arts Commission. See here for more: <https://www.getcreativesanantonio.com/Public-Art/Public-Process>

**Are they regular instances that you need project managers/coordinators/curators even with your existing staff?**

Yes.

**Do staff make the decision about the artist to commission for the project, and select the from the prescreened roster? Or does the public art board select from the roster?**

Based on the initial community engagement, the Public Art Project Manager creates a shortlist of artists from the Pre-qualified list. An Artist Selection Panel is created to review the artist's qualifications including their work and resumes to recommend an artist. The Artist Selection panel is comprised of a member of the San Antonio Arts Commission, at least one community stakeholder, and a subject matter expert. The panel also involves the Department of Arts & Culture and client City Department — often Parks & Recreation or Public Works — City staff are non-voting members. Following the panel that artist must be approved by the Public Art Committee and San Antonio Arts Commission.

**I recently graduated and am starting out. Will I need an LLC, or can I apply as an individual to be a contracted for city projects?**

An LLC is not required.

**Should we include prospective project ideas/designs in our application?**

No. The application is focused on your experience and qualifications only.

**Should we use City Council as references?**

During the course of the application process and once approved, all applicants agree and acknowledge that they will not contact any City Council member or their staff regarding potential contracting opportunities available to those on the pre-qualified list. Such contact may result in removal from the pre-qualified list and disqualification from eligibility for a contract. You may, however, speak with council members and their staff about items unrelated to contracting opportunities for yourself.

**Do you commission any work for indoors or only for statues outdoors?**

Yes, we do commission work for indoors, outdoors and sometimes even a combination of both.

**Do I include projects which I have been head assistant?**

Yes. Please include any projects in which you think are applicable and represent your work.

**How important is it that artists are from San Antonio or Texas vs. nationally or internationally?**

We encourage everyone to apply.

**Our company represents artists nationally and internationally. We also supply support services regionally. Do we have to apply through our company for both?**

If you want to be considered as a public artist and the support services, you do have to apply for both.

**Is there a limit to applications?**

For the 2021 Open Call, you can apply you can apply to be a public artist once and you can apply to be a support service once.

**Is minority certification necessary for qualification?**

You will self-certify in the application that all provided information is true and correct. If you want to list independent certifications, those should be included on your resume.

**If we are successful at getting pre-qualified but never get selected for a project, can we have feedback as to why not?**

No, that is not part of the process. We only share which artist was selected.

**If we represent an artist, do we have to apply as the artist himself through the individual application or can we apply as a company?**

If you are applying as the company, and you represent multiple artists, you should apply as a business so we can contract with the company.

Additionally, to best showcase each artist, individual applications from each artist would be beneficial in the public artist section.

**Does a nonprofit need to submit a video or resume as an applicant for this process if they submitted as a support service?**

A video or resume is not required. But you need to tell us what skills and services you provide in some format whether it is a video, resume, website, case study or a profile that shows your qualifications.

**What kinds organizations is this opportunity open to? Individuals, nonprofits, companies, etcetera. Also, what kinds of set-asides are given special consideration? (minority status, LGBTQ, etc.)**

This call is open to individuals, business and non-profits. Please note any special consideration status in the demographic information.

**Can you discuss considerations of performance art media?**

We are looking more so for visual art, rather than dance and theatre. Our projects generally have a useful life of a minimum around 35 years due to the nature of our funding source.

**What if you're a collective of several districts and Bexar county?**

List all the Council Districts that you are affiliated with.

**What if you live in an area that is not in a San Antonio City Council District?**

This does not eliminate you from consideration. If you don't live in a Council District but have a business or studio that is, then please share that. If you do not have any of these, please indicate why you are interested in working in a particular District or neighborhood.

**What do you engage arts nonprofits for beyond community engagement?**

We have had occasions in which we partner with a nonprofit to help us identify artists on this list to be considered for a project or to help manage a project.

**If you are a part of a nonprofit organization, could you be contracted as a support position only?**

You can apply for both.

**Can someone who is also applying write a reference for me?**

Yes.

**Is this just work reference or can a friend send one?**

We are looking for professional experience references. If you are an emerging artist or service who does not currently have references in that field, choose references from someone who you have worked with in a professional setting of any kind. These references are a supporting asset to help us understand more about you and your capabilities.

**What is the deadline?**

Applications must be submitted by Monday, January 18, 2021, 4:30pm (Central Standard Time).